

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES**

A Regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan, was held on Tuesday, May 9, 2017, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in Conference Room 4380.

Chairman Patton convened the meeting at 7:30 a.m. and led everyone in the reciting of the Pledge of Allegiance.

ROLL CALL

Present: Trustees Patton, Farmer, Gustas, Miller, Schauer, and Stinson
Marilyn Schlack, President
Janet Nykaza, Recording Secretary

Excused: Trustee Young

OTHER ATTENDEES

Dennis Bertch, Executive VP Instructional and Student Support Services
Mike Collins, Executive VP for Enrollment and Campus Operations
Kathy Johnson, Associate VP for Analytics, Research and Compliance
Sandy Bohnet, VP Human Resources
Rick Ives, Director of Public Safety

MEMBERS' TIME

The Board discussed items of general interest and reviewed the Board calendar.

APPROVAL OF AGENDA

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Miller, and **CARRIED** that the agenda be approved as presented.

PUBLIC HEARING – PROPOSED 2017-2018 BUDGET

At 7:30 a.m. Chairman Patton declared the Public Hearing on the Kalamazoo Valley Community College 2017-2018 proposed budget open and called on President Schlack for a report on the publication of Notice of Hearing:

Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2017-2018 budget prior to its final adoption. In accordance with the statutes, notice of this public hearing was published in the Kalamazoo Gazette on Monday, May 1, 2017, a newspaper of general circulation within the community college district,

gn

May 9, 2017

and copies of the proposed budget have been available at the Office of the President for inspection by the public. Copies of the proposed budget are available for any persons present who desire to have a copy.

Chairman Patton called on Treasurer Schauer to present the budget. Treasurer Schauer presented the proposed 2017-2018 budget. The Chairman invited questions relative to the budget. There were no questions. There being no further discussion, the Chairman declared the Public Hearing for the Kalamazoo Valley Community College 2017-2018 Proposed Budget closed at 7:40 a.m.

CONSENT AGENDA

Secretary Miller presented the Consent Agenda Items. It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Farmer and **CARRIED** that the Consent Agenda Items for May 2017, including the Secretary's Report, the Treasurer's Report, the Capital Expenditure Report and the Personnel Report be approved and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

No one was present who desired to address the Board.

INFORMATION ITEMS

Kalamazoo Valley Museum (KVM) Board of Advisors Report

Trustee Stinson reported on the Kalamazoo Valley Museum, including the success of the Storytelling Festival, and upcoming exhibits, life enrichment opportunities and the status of FY17 capital projects.

KVCC Foundation Board of Trustees Report

President Schlack, in the absence of Trustee Young, Board liaison to the KVCC Foundation Board of Trustees, reported that the Foundation is doing well, the Pancake Breakfast was a success, and that the Opportunities for Education dinner will be on May 9, 2017.

Groves Center Board of Advisors Report

Trustee Gustas, Board liaison to the Groves Center Board of Advisors, reported on the status of present and upcoming academies, technical services and corporate training activities. She also reported on the Food Innovation Center, the Medical Culinary programs, and a Healthy Living Summit scheduled for September.

President's Report

President Schlack showed a video from MSU Center for Regional Food Systems. It was featured in Good Food Bite - The Good Food Movement in Kalamazoo: A Snapshot, first shown at the 2016 Michigan Good Food Summit.

KVCC Analytics Update

Kathy Johnson provided an update on analytics and how it will be used to assist with college priorities relating to enrollment management; student retention and completion; and Guided Pathways. She gave the board a tour of the Analytics Dashboard that is being developed.

CLOSED SESSION TO DISCUSS PERSONNEL ITEMS

It was **MOVED** by Trustee Schauer, and **SECONDED** by Trustee Stinson, to recess the open meeting and go into closed session to discuss certain Personnel Items. The motion **CARRIED** by the following Roll Call Vote:



May 9, 2017

AYES: 6

NAYS: 0

ABSENT: 1

ABSTENTIONS: 0

The board recessed the open meeting at 8:15 a.m. The open meeting was reconvened at 8:26 a.m.

ACTION ITEMS

Proposed 2017-2018 Budget

It was **MOVED** by Trustee Schauer, and **SECONDED** by Trustee Gustas that the General Appropriations Act Resolution be adopted:

General Appropriations Act Resolution

WHEREAS, the Board of Trustees in accordance with applicable law has authorized and directed the President to prepare a proposed budget for the 2017-2018 fiscal year; and

WHEREAS, copies of the proposed budget have been available to the public in the Office of the President of the College since May 1, 2017, and

WHEREAS, the Board has on this date held a public hearing on its proposed budget pursuant to a Notice of Public Hearing published in the Kalamazoo Gazette, a newspaper of general circulation within the Community College District; and

WHEREAS, the Board is required by law to adopt its budget prior to the beginning of the next ensuing fiscal year; NOW, THEREFORE, BE IT RESOLVED THAT:

1. The proposed 2017-2018 budget, as submitted, is hereby adopted as the budget of the Kalamazoo Valley Community College District for the fiscal year beginning July 1, 2017.

2. Of the total revenues and unappropriated fund balances estimated to be available for appropriations in the General Fund; Designated Fund; Auxiliary Services Fund; Plant Development Fund (College); Plant Development Fund (Museum); Plant Debt Retirement (College); Plant Renewals, Modifications and Replacement Fund (College); and Plant Renewals, Modifications and Replacement Fund (Museum); for the 2017-2018 fiscal year, the Board hereby appropriates the following amounts; namely, General Fund, \$60,257,306; Designated Fund, \$1,702,022; Auxiliary Services Fund, \$7,102,426; Plant Debt Retirement (College) \$804,162; Plant Renewals, Modifications and Replacement Fund (College), \$1,718,425; and Plant Renewals, Modifications, and Replacement Fund (Museum), \$952,487; which amounts may be expended for the purposes more fully set forth in the budget as adopted.

3. A true copy of the budget as adopted shall be attached to and made a part of the official minutes of this meeting.

The resolution was declared ADOPTED by the following roll call vote:

AYES: 6

NAYS: 0

ABSTENTIONS: 0

ABSENT: 1

Establishment of Millage for 2017-2018 Levy

It was **MOVED** by Trustee Gustas and **SECONDED** by Trustee Schauer that the resolution for the establishment of the millage for the 2017-2018 levy be adopted:

Levy Resolution

WHEREAS, the Board has adopted a budget for the 2017-2018 fiscal year in order to adequately fund the educational program of the Community College District; and

May 9, 2017

WHEREAS, the Board is required by law to determine the total taxes required by the 2017-2018 fiscal year and to certify the approved tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township in which territory of the Community College District is situated within the time provided by law; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A total of 2.8135 mills shall be levied in 2017 on all property within the Community College District for general operating purposes.
2. The president of the college, or her designee, is authorized and directed to certify the tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township situated within the Community College District in the manner and time provided by law.
3. It is hereby certified pursuant to Act 35, 1979 Michigan Public Acts, as amended, that the requested millage had been reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution, as amended.

The resolution was declared ADOPTED by the following roll call vote:

AYES: 6

NAYS: 0

ABSTENTIONS: 0

ABSENT: 1

Resolutions for Emeritus Status

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Gustas and **CARRIED** that, upon the recommendation of the President, Emeritus status be granted to **Connie Jean Edlund**, upon her retirement on August 31, 2017.

OTHER ITEMS

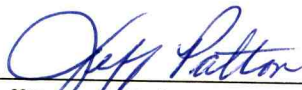
The Board discussed planning topics to consider for the 2018 academic year.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

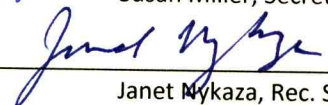
It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Farmer, and **CARRIED** to adjourn the meeting. Chairman Patton declared the meeting adjourned at 8:38 a.m.



Jeff Patton, Chairman



Susan Miller, Secretary



Janet Mykaza, Rec. Sec.

